**Most cordially invites you and your Community Theatre Group to the**

**41st Annual ACTFest**

**Date: May 1, 2, 3, 2020**

**Location: University of Manitoba**

**THEME: “Where There’s a Will, There’s a Play”**

Here are a few details for your information:

**Venues:** University of Manitoba – Tache Hall (Registration & Friday Welcome Reception)

John J. Conklin Theatre

 Marshall McLuhan Hall (Banquet and Dance)

**Theatre:** John J. Conklin Theatre is a state-of-the-art facility. Built in 2016 it has 2 large, well-lit dressing rooms, a green room as well as other smaller rooms that would be suitable for workshops. The stage dimensions are roughly 40' wide x 20' deep. Grid height is 22’.

**Parking:** Parking is available free of charge after 4:30 on Friday, May 1/20 and all-day Saturday and Sunday (May 2 & 3/20). Venue addresses and a map of the University with the location of recommended parking lots will be provided to you once your registration is received.

**Accommodations:** We have secured a block of rooms nearby at the Canad Inn (1824 Pembina Highway, Ph: 204-261-7450, email: fortgarry@canadinns.com). They have offered a reduced rate of $135.00/night (regular rate is $170.00). Refer to Group # 304204.

**Planned Events:**

May 1 Friday (after 4:30) Registration

Friday (evening) Wine and Cheese Welcome. This event is complimentary for registered attendees. $15.00 if non-registered. Opening ceremonies beginning at 7:15pm, performance at 7:45pm, Adjudication at 8:45pm and Reception starting at 9:00pm.

May 2 Saturday Lunch Attendees may choose to pre-purchase their lunch. The catered box

 lunch will include a selection of sandwich choices (on a first come first

 served basis), fruit, a sweet or savory snack and a beverage. See the Individual Registration Form for cost. Additionally, a list of local eateries will be provided.

May 2 Saturday Breaks Refreshments will be served.

May 2 (cont.) Saturday Evening Banquet Dinner and Dance. You will enter a theme based magical

 world at the ACTFest dinner and dance. Decorations and activities will

 entertain you as you enjoy the sumptuous prairie buffet. The rhythms

 of “Strange Brew”, a live band, will then entice you onto the dance

 floor OR you can sit back and observe others in their various costumes

 while sipping your beverage of choice. See Individual Registration Form for cost.

May 3 Sunday Break

 /Lunch See Saturday Breaks/Lunch for information.

**\*\* Please Note: Detailed information re: banquet, scheduling, etc. will be sent out as it becomes available to the organizing committee. \*\***

**Registration:** Attached you’ll find the Play/Technical Registration Form and the Individual Registration Form. **ALL** festival participants (cast, crew and guests) must be listed on this form.

Complete submissions received by March 15 will be eligible for the Early Bird Discount. Complete submissions received between March 16 and April 1 will pay regular fees. **April 1 is the absolute deadline.**

 Member Fees

 Received by March 15 $ 25.00

 Received between March 16 and April 1 $ 30.00

 Non-Member Fees

 Received by March 15 $ 30.00

 Received between March 16 and April 1 $ 35.00

 Friday ONLY Evening Pass / Wine & Cheese

 For Non-Registered Attendees $ 15.00

 Daily Walk-In Pass $ 15.00

**NB: Only complete registrations will be considered for scheduling. Registration of a play is considered complete only after the host committee has received the Play / Technical Registration Form, the Individual Registration Form and all Admission Fees.**

**Please return both forms with payment and scripts to:** **ACTFest Registration**

 **c/o Paulette Rochon, 208-697 St. Anne’s Road,**

 **Winnipeg, MB R2N 3Y8**

paulette.rochon@hotmail.com

**For More Information Contact: Sharon Hamilton @ 204-295-1264**

**shamilto64@gmail.com**

Yours truly,

ACTFest Organizing Committee, Shoestring Players