



41st Annual ACTFest - May 1, 2, 3, 2020
Hosted by the Shoestring Players

Play / Technical Registration

This form is to register the play, the cast and the crew ONLY. Please complete the Individual/Meal Registration form for weekend events and meals. Please **PRINT**.

NB: Only complete registrations will be considered for scheduling. Registration of a play is considered complete only after the host committee has received this registration form, the registration fee for each member of the cast/crew and the required 5 scripts.

THEATRE GROUP NAME: _____

Main Contact: _____ **Alternate Contact:** _____

Address: _____ **Address:** _____

Phone: _____ **Email:** _____ **Phone:** _____ **Email:** _____

Name of Play: _____

Playwright: _____ **Director:** _____

Made and Played in Manitoba: Yes _____ No _____ **Length of Production (max. 1 hour):** _____

NB: Date and time of performance will be determined on a first come, first served basis.

Do you wish to be workshopped: Yes: _____ No: _____

Cast List: (use back if more space is needed)

<u>Role</u>	<u>Name of Player</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

****Please ensure that if your play is not an original play, you have written permission and/or all royalties are paid in full. In addition, five original scripts are required (1 each for the 3 adjudicators and 2 marked for light & sound).*****

THEATRE GROUP NAME: _____

If you have any technical questions please contact:

Richard HOWELL, Stage Manager
Phone: 204-338-6929 Cell: 204-230-5939
Email: rhowell.arch@shaw.ca

NB: 15 minutes will be allotted between productions to strike the previous set and set up the new production.

Theatre Requirements

John J. Conklin is a new theatre with state of the art sound and light systems. Please list your requirements. Our stage manager will contact you if there are any perceived problems.

Lighting - The lights will be run from a booth at the back of the auditorium. There will be a technician to program and run the cues. The stage will have a neutral front and side wash with 2 colours of back light and 2 gobo washes. 2 computer positional spotlights are also available.

Sound – Sound effects are run via Qlab with 6 separate fixed speaker positions. All sound effects should be provided in wav format on a thumb drive or as a fully built Qlab 3 workspace. There are also 2 CD players if needed. Actor amplification is not provided. If anyone is using live music and needs wired microphones or DIs, it takes extra time to run those items through the board. With enough warning it can be accomplished but not quickly or at the last minute. Same with a stage monitor.

Set & Props Requirements

Please advise what set pieces and props you will require. We will try to accommodate requests for furniture and so on but make no guarantees.

Please send **two marked play scripts indicating the sound and light cues**. We prefer that your technical person assist our lights and sound crew during the performance.

THEATRE GROUP NAME: _____

A tech from your group will assist with sound and light cues: Yes _____ No _____

Any other information that will help us to help you? _____

Please return this form, along with the Individual Registration Form and payment in full by **April 1, 2020** to:

ACTFest 2020
c/o Paulette Rochon
208 - 697 St. Anne's Road
Wpg. R2N 3Y8
paulette.rochon@hotmail.com

For Information Please Contact: Sharon Hamilton @ 204-295-1264 or shamilton64@gmail.com